**James River Figure Skating Club**

**Board Minutes**

**February 11, 2020 6:15 PM**

**Board Members Present:** DeAnn Brunner, Joel Piehl, Heather Rostenbach, Elizabeth Sherfy, Mark Sherfy

**Others Present:** Coach Mark, Kent Sortland, Doreen Eckman

Meeting was opened by Elizabeth at 6:30 PM when a quorum was present

Elizabeth welcomed Heather Rostenbach as a new Board member, taking over the position vacated by Stacey Hunt.

Order of business was adjusted from the stated agenda because a quorum would be present for a limited time and to ensure that Kent Sortland and Coach Mark were both present for scheduling discussions.

**Minutes:** January minutes were reviewed. There was a motion (DeAnn), second (Mark), and unanimous vote to approve the January minutes.

**Treasurer:** Mark Sherfy reviewed the club’s financial status. All invoices have been paid and we are on track to meet our draft annual budget, although this means we will end the skating year with a very low balance in our checking account. There was a motion (DeAnn), second (Heather), and unanimous vote to approve the Treasurer’s report.

**Volunteer Hours:** Joel reported 6 or 8 families need volunteer hours. Families who need volunteer hours can contact Elizabeth. Joel will contact them and let them know.

**Boutique Keys:** Mark had 5 made so all Board members can get one. Goal for next year is to have the Boutique open every Sunday.

**Schedule:** Looking for Basic Skills time on Saturday, Feb 29 and Sunday March 1. Aiming for Ice Show setup on Sunday, March 15. The Board reviewed the schedule to make sure adequate lesson time is available for Basic Skills skaters. There was a motion (Heather), second (Mark), and unanimous vote to approve the March calendar.

**Ice Show:** Elizabeth met with Junior Kautz about Ice Show. He suggested we use Eagles for guests to enter, which is undesirable for us. Parent meeting rescheduled for Feb 16 but there is no skating that day. Therefore, the Feb 16 parent meeting will be cancelled and we will find a different day when skaters are going to be there. Ice Show Core Committee meets Feb 18 at 5:45.

**Coach Mark:** No comments.

**Nominations:** Lynn Lambrecht and Dan Tweten are willing to run for vacant Board positions. Danielle Westerhausen is considering, along with either Corey or Ashley Eagleson, and Joe Bear if needed. Doreen Eckman is also a possibility.

**Fundraising:** Stacey will assist with wrapup of fundraising. Need to schedule a meeting of the Fundraising Committee.

**Parent Survey:** Board members should review the draft questions and think about the order of questions to be proposed. 10-20 concise questions are desired. Send suggestions to DeAnn in the next couple days. Survey will be delivered electronically to parents via Google Forms. Might want to re-order the questions from light to heavy questions. A survey for the skaters might give different insight than parents.

**Bylaws:** Email suggestions on the bylaws to DeAnn and Mark Sherfy. We may need a meeting to talk just about Bylaws.

**Next Meeting:** Possibly Feb. 17 6:00 at the Gladstone to look at bylaws. Need 5 Board members to ensure a quorum.

**Banquet:** Looking at March 24 or March 26, pending Bunker availability. Coach Mark wouldn’t be available. Other possible dates are March 30 (no Coach Mark) or April 2.

Respectfully submitted,

/s/ Mark H. Sherfy